

**CATHEDRAL OF SAINT JOSEPH
CORNER OF UNION AND PINE STREETS
MANCHESTER, NEW HAMPSHIRE 03104
603-622-6404
FAX: 603-626-4415
WWW.STJOSEPHCATHEDRALNH.ORG**

**CATHEDRAL AND CAMPUS USAGE POLICY
FOR EVENTS NOT DIRECTLY ASSOCIATED
WITH THE CATHEDRAL PARISH**

- All events must be sacred in nature and in keeping with Catholic doctrine.
- Concerts must adhere to *Concerts in Churches* issued by the Congregation for Divine Worship and Discipline of the Sacraments in 1987. The document may be viewed by going to the following: <http://www.adoremus.org/concerts.html>
- Concerts not sponsored by the Cathedral's Concert Series must be cleared by the Cathedral Director of Music, Mr. Eric J .Bermani (EBermani@stjosephcathedralnh.org) and the Cathedral Rector, Msgr. Anthony Frontiero.
- By it's nature, the Cathedral is a large building that requires considerable financial resources for lighting, heating, security and other utilities. A rental fee must be agreed upon prior to obtaining a date for the event.
- Event must be submitted at least six weeks in advance by completing an official Event Request Form obtained from the Rectory Office. Event Request Forms may be obtained by contacting Louise Welsch, 603-622-6404 or by e-mail at lwelsch@stjosephcathedralnh.org.
- **All** visiting groups must file an insurance rider with the Cathedral office **two weeks prior** to your event. Additional information may be obtained by contacting Louise Welsch.
- Many activities take place at the Cathedral. While your event may take place within the Cathedral campus it is important to realize that you may or may not have access to the entire campus. We thank you in advance for your respect for the other activities taking place.